

OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE,  
WEST CHAMPARAN AT BETTIAH  
(*For engagement of Attenders on purely temporary basis*)

Advertisement No.: 01/2026

Date: 10/02/2026

**NOTIFICATION**

In view of the acute shortage of Class-IV staff in this Judgeship, it is hereby notified that applications are invited from eligible candidates for engagement of Attenders (Class-IV) on purely temporary basis in the Civil Court, Bettiah, in terms of the directions of the Hon'ble High Court of Judicature at Patna contained in Letter No. 44510-546/A.D. (Misc.) Section PF-IV-122-2015 dated 10.08.2015 and Letter No. 49195-231/A.D. (Misc.) Section PF-IV-122-2015 dated 28.08.2015.

The Hon'ble Court has been pleased to permit the concerned Principal District & Sessions Judge of each district to engage not more than ten (10) persons as Attenders on minimum wages fixed for the post, for a period not exceeding one year at a time, and has further directed that such engagement shall be treated as purely temporary and not contractual or regular appointment, and shall cease as soon as regular appointments are made.

Accordingly, this notification is issued for engagement of Attenders as per the details given below:

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**1. Post Details**

- (a) Name of Post: Attender (Class-IV)
- (b) Number of Posts: 10 (Ten) (*subject to change as per requirement of the Judgeship*)
- (c) Nature of Engagement: Purely temporary engagement on minimum wages for non-skilled persons as notified by the Government of Bihar for Class-IV employees from time to time.

The engagement shall be for a period of 11 months from the date of joining or till regular appointment is made, whichever is earlier.

The engagement shall not confer any right for regular appointment/absorption in Government service.

**2. Reservation**

Reservation for different categories shall be applicable as per the relevant rules and circulars of the Government of Bihar. Benefit of reservation shall be available only to permanent residents of Bihar submitting valid and up-to-date certificates issued by the competent authority. Category-wise distribution of posts, if required, shall be notified on the Notice Board and official website of Civil Court, West Champaran before the date of interview.

### **3. Eligibility Criteria**

(As on 01.01.2026)

(a) Educational Qualification:

Minimum qualification of Matriculation (10th Pass) from a recognized Board.

(b) Age Limit:

- Minimum: 18 years
- Maximum: 40 years

(Relaxation in upper age limit shall be admissible as per Government rules.)

(c) Medical Fitness:

The candidate must be medically fit for discharge of duties. The judgeship may require medical fitness certificate from a Government Medical Officer at any stage.

(d) Character:

The candidate must be of good moral character and must not have been convicted in any criminal case or dismissed from Government/Semi-Government service.

(e) Domicile:

The candidate must be a resident of Bihar and preference to be given to the residents of West Champaran, Bihar.

(f) Any other skill:

If the applicant posses any other skill like Driving/ Gardening/ Technical knowledge like plumbing, electricity, or any other skills related to housekeeping then the relevant document like work experience with document like driving license is also to be attached with other documents with the application.

### **4. How to Apply**

(a) Eligible candidates may submit their application in the prescribed format (Annexure-A & B) personally/by hand or by Registered Post/Speed Post addressed to:

“The Principal District & Sessions Judge,  
Civil Court, Bettiah – West Champaran- 845438 (Bihar)”

(b) The application must reach the office on or before 23/02/2026 up to 05:00 PM. Applications received after the stipulated date and time shall not be entertained.

(c) The envelope must be superscribed in bold letters as:

“APPLICATION FOR ENGAGEMENT AS ATTENDER (CLASS-IV) ON TEMPORARY BASIS – 2026”

(d) No application fee is payable.

## **5. Documents to be Enclosed**

(Self-attested copies)

- Matriculation/10th pass Certificate & Mark-sheet
- Age Proof (Matriculation Certificate or Birth Certificate)
- Residential Certificate
- Caste Certificate (if applicable, issued by the competent authority of the Government of Bihar)
- Photo Identity Proof (Aadhaar/Voter ID/Driving Licence)
- Two recent passport-size photographs
- Self-Declaration (Annexure-B)
- Any other relevant document in support of claim of the application

Incomplete applications shall be rejected.

## **6. Scrutiny and Interview**

Applications shall be scrutinized and the list of shortlisted candidates shall be prepared and published on the official website <https://bettiah.dcourts.gov.in> as well as on the Notice Board of Civil Court, Bettiah for interview by the Committee for temporary engagement of Attenders. No TA/DA shall be paid.

## **7. Document Verification at the time of interview**

At the time of interview, the candidates shall be required to produce the original of the following documents along with two sets of self- attested photocopies:

- (a) Educational Certificates and Mark- sheets
- (b) Proof of Date of Birth
- (c) Residential Certificates
- (d) Caste Certificate (if applicable)
- (e) Photo ID
- (f) 03 recent passport- size colour photographs of candidate
- (g) Self- declaration regarding criminal history/ dismissal from service

Failure to produce original documents may lead to cancellation of candidature.

## **8. Result and Joining**

- (a) The final result shall be published on the Notice Board and official website of Civil Court, Bettiah. No separate communication shall be made individually.

(b) Selected candidates shall be required to join within one week from publication of result. Failing to do so the candidature shall stand canceled.

(c) At the time of joining, the selected candidates shall submit copies of all documents and an affidavit regarding details of criminal cases, if any, along with declaration of authenticity of information furnished.

## **9. Remuneration**

The engaged Attenders shall be paid minimum wages as may be notified by the State Government of Bihar from time to time for Class- IV employees. They shall not be entitled to any other allowances, benefits or facilities admissible to regular Government servants.

## **10. Termination/ Cancellation of Engagement**

The engagement of an Attender may be terminated at any time without assigning any reason, on any of the following grounds, among others:

- (a) Concealment of facts regarding eligibility criteria
- (b) Furnishing of false/ incorrect information or concealment of material information
- (c) Misconduct, indiscipline, dereliction of duty or disobedience of lawful orders
- (d) Absence from duty for more than 03 days without prior permission
- (e) Any other reason which, in the opinion of the Principal District & Sessions Judge, renders the candidate unsuitable

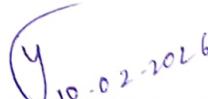
The decision of Principal District & Sessions Judge, West Champaran in all matters relating to the engagement shall be final and binding.

## **11. Leaves**

The selected candidates will be entitled of casual leaves and subject to the prior sanction from the appropriate authority.

## **12. General Instructions**

- Engagement is purely temporary and creates no right of regular appointment.
- The Judgeship reserves the right to cancel or modify the selection process at any stage.
- Canvassing in any form shall lead to disqualification.
- Any dispute shall be subject to jurisdiction of competent courts at Bettiah only.

  
Principal District & Sessions Judge  
West Champaran at Bettiah

**ANNEXURE - A**

**APPLICATION FORM FOR ENGAGEMENT AS ATTENDER (CLASS-IV)**

ON PURELY TEMPORARY BASIS IN CIVIL COURT, BETTIAH

*(To be filled in BLOCK LETTERS only)*

**Advertisement No.:** 0 /2026

**Date:** \_\_\_\_ / \_\_\_\_ / 2026

**1. Name of the Applicant:**

**2. Father's / Husband's Name:**

**3. Date of Birth** (as per Matriculation Certificate):

DD \_\_\_\_ / MM \_\_\_\_ / YYYY \_\_\_\_

(Age as on 01.01.2026: \_\_\_\_ Years \_\_\_\_ Months)

**4. Gender** (Tick ✓ applicable):

Male  Female  Others

**5. Category** (Tick ✓ applicable):

Unreserved  EWS  BC  EBC  SC  ST  Others (Specify): \_\_\_\_\_

**6. Permanent Address:**

Village/Locality: \_\_\_\_\_ Post Office \_\_\_\_\_

Block: \_\_\_\_\_ District: \_\_\_\_\_

State: \_\_\_\_\_ PIN: \_\_\_\_\_

**7. Present / Correspondence Address:**

Same as above  Different (If different, specify below)

Village/Locality: \_\_\_\_\_ Post Office \_\_\_\_\_

Block: \_\_\_\_\_ District: \_\_\_\_\_

State: \_\_\_\_\_ PIN: \_\_\_\_\_

**8. Educational Qualification:**

Examination	Board / Institution	Year of Passing	Marks Obtained	Total Marks	Percentage
Matriculation (10th)					

9. Aadhaar Number:

10. Mobile Number:

11. Email ID (if any):

**List of Documents Enclosed (Self-attested copies):**

- Matriculation Certificate & Mark-sheet
- Age Proof
- Residential Certificate
- Caste Certificate (if applicable)
- Photo Identity Proof (Aadhaar / Voter ID / Driving Licence)
- Two (02) recent passport-size colour photographs
- Annexure-B (Self-Declaration)

**Declaration by Applicant:**

I hereby declare that the information furnished above is true and correct. If any information is found false, my candidature may be cancelled.

Place: \_\_\_\_\_

Date: \_\_\_\_\_ / \_\_\_\_\_ /2026

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

## ANNEXURE – B

### Self- Declaration by the Applicant

I, \_\_\_\_\_, S/o / D/o / W/o \_\_\_\_\_, resident of \_\_\_\_\_, hereby declare:

1. I have applied for engagement as Attender (Class-IV) in Civil Court, Bettiah.
2. I have never been convicted, nor any criminal case is pending. If pending mention details:
  
3. I have never been dismissed or removed from government or public employment.
4. All documents submitted are true and genuine.
5. The above furnished is true and correct to the best of my knowledge and belief. If any information is found to be false or incorrect at any stage, my candidature is liable to be cancelled without any notice.

**Date:** \_\_\_ / \_\_\_ / 2026

**Place:** \_\_\_\_\_

**Signature of Applicant:** \_\_\_\_\_

**Full Name:** \_\_\_\_\_